

NOTICE OF KEY DECISIONS

To be taken under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 between 26 February and 17 June 2015



Notice is hereby given of:

- Key decisions that will be taken by Cabinet, individual Portfolio Holders or Officers
- Confidential or exempt executive decisions that will be taken in a meeting from which the public will be excluded (for whole or part)

A Key Decision is a decision, which is likely:

- (1) (a) to result in the authority incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates; or

(b) to be significant in terms of its effects on communities living or working in an area comprising two or more wards
- (2) In determining the meaning of 'significant' for the purposes of the above, the Council must have regard to any guidance for the time being issued by the Secretary of State in accordance with section 9Q of the 2000 Act (guidance).

A notice / agenda, together with reports and supporting documents for each meeting will be published at least five working days before the date of the meeting. In order to enquire about the availability of documents and subject to any restriction on their disclosure, copies may be requested from Democratic Services, South Cambridgeshire District Council, South Cambridgeshire Hall, Cambourne Business Park, Cambourne, Cambridge, CB23 6EA. Agenda and documents may be accessed electronically at www.scambs.gov.uk

Formal notice is hereby given under the above Regulations that, where indicated (in column 4), part of the meetings listed in this notice may be held in private because the agenda and reports for the meeting will contain confidential or exempt information under Part 1 of Schedule 12A to the Local Government (Access to Information) Act 1985 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it. See overleaf for the relevant paragraphs.

*If you have any queries relating to this Notice, please contact
Maggie Jennings on 01954 713029 or by e-mailing Maggie.Jennings@scambs.gov.uk*

**Paragraphs of Part 1 of Schedule 12A to the Local Government (Access to Information) Act 1985 (as amended)
(Reason for a report to be considered in private)**

1. Information relating to any individual
2. Information which is likely to reveal the identity of an individual
3. Information relating to the financial or business affairs of any particular person (including the authority holding that information)
4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings
6. Information which reveals that the authority proposes:
 - (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or
 - (b) to make an Order or Direction under any enactment
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime

The Decision Makers referred to in this document are as follows:

Cabinet

Councillor Ray Manning
Councillor Simon Edwards
Councillor Mark Howell
Councillor Mick Martin
Cllr Robert Turner
Councillor David Whiteman-Downes
Councillor Tim Wotherspoon
Councillor Nick Wright

Leader of the Council
Deputy Leader and Finance and Staffing
Housing
Environmental Services
Planning
Corporate and Customer Services
Strategic Planning and Transportation
Economic Development

Decision to be made	Decision Maker	Date of Meeting	Reason for Report to be considered in Private	Portfolio Holder and Contact Officer	Documents submitted to the decision maker
<p>Corporate Plan Priorities 2015-2020</p> <p>Key</p>	Council	26 February 2015		<p>Corporate and Customer Services Portfolio Holder</p> <p>Richard May, Policy and Performance Manager</p>	Report with recommendation from Cabinet (published on 18 February 2015)
<p>Medium Term Financial Strategy (General Fund Budget 2015-16 including Council Tax Setting), Housing Revenue Account (including Housing Rents), Capital Programme 2015/16-2019/20, Local Government Finance Settlement Update, Treasury Management Strategy</p> <p>Key</p>	Council	26 February 2015		<p>Finance and Staffing Portfolio Holder</p> <p>Alex Colyer, Executive Director, Corporate Services</p>	Report and appendices with recommendations from Cabinet (published on 18 February 2015)
<p>Swavesey Byways Rate 2015/16</p> <p>Non-Key</p>	Council	26 February 2015		<p>Environmental Services Portfolio Holder</p> <p>Pat Matthews,</p>	Report with recommendation from the Swavesey Byways Advisory Group

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				Drainage Manager	(publication expected 18 February 2015)
Local Plan update Key	Planning Portfolio Holder	10 March 2015		Planning Portfolio Holder Caroline Hunt, Planning Policy Manager	Report (publication expected 2 March 2015)
Affordable Housing Supplementary Planning Document - Consultation Non-Key	Planning Portfolio Holder	10 March 2015		Planning Portfolio Holder David Roberts, Principal Planning Officer	Report (publication expected 2 March 2015)
Flood and Water Management Supplementary Planning Document - Consultation Non-Key	Planning Portfolio Holder	10 March 2015		Planning Portfolio Holder Jonathan Dixon, Principal Planning Policy Officer (Transport)	Report (publication expected 2 March 2015)
Gypsy and Traveller Update Non-Key	Planning Portfolio Holder	10 March 2015		Planning Portfolio Holder Stephen Hills, Affordable Homes	Report for information (publication expected 2 March 2015)

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				Director, Jo Mills, Planning and New Communities Director	
Community Infrastructure Levy (CIL) Update Non-Key	Planning Portfolio Holder	10 March 2015		Planning Portfolio Holder James Fisher, S106 Officer	Report (publication expected 2 March 2015)
Local Development Framework Annual Monitoring Report 2013-14 - Part 2 Non-Key	Planning Portfolio Holder	10 March 2015		Planning Portfolio Holder Jennifer Nuttycombe, Senior Planning Policy Officer	Report (publication expected 2 March 2015)
South Cambs Local Plan: Responding to consultation with landowners of local green space Key	Planning Portfolio Holder	10 March 2015		Planning Portfolio Holder Alison Talkington, Senior Planning Policy Officer	Report (publication expected 2 March 2015)
Risk Management Strategy Non-Key	Corporate Governance Committee Council	27 March 2015 23 April 2015		Cllr Francis Burkitt, Chairman of Corporate Governance Committee	Report and Strategy (publication expected 19 March 2015) referred to Council for

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				John Garnham, Head of Finance, Policy & Performance	ratification
Joint Waste Collection Service with Cambridge City Council: Fleet and Maintenance Arrangements Key	Cabinet	09 April 2015		Environmental Services Portfolio Holder Mike Hill, Health and Environmental Services Director	Report (publication expected 30 March 2015)
South Cambs Ltd: Re-appointment of Director Key	Cabinet Council	09 April 2015 21 May 2015		Housing Portfolio Holder Fiona McMillan, Legal & Democratic Services Manager and Monitoring Officer	Report with recommendation to Council (publication expected 30 March 2015)
Treasury Management Quarterly Investment Review 2014/15 Non-Key	Finance and Staffing Portfolio Holder	21 April 2015		Finance and Staffing Portfolio Holder Alex Colyer, Executive Director, Corporate Services, Sally Smart, Principal Accountant Financial & Systems	Report (publication expected 13 April 2015)

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Write-Offs 2014/15 Key	Finance and Staffing Portfolio Holder	21 April 2015		Finance and Staffing Portfolio Holder Katie Brown, Revenues Manager	Report (publication expected 13 April 2015)
Revenues and Benefits Performance Report Non-Key	Finance and Staffing Portfolio Holder	21 April 2015		Finance and Staffing Portfolio Holder Katie Brown, Revenues Manager	Q3 Report (publication expected 13 April 2015)
Write-offs 2014/15 Non-Key	Council	21 May 2015		Finance and Staffing Portfolio Holder Katie Brown, Revenues Manager	Report for information on those write-offs approved by the Chief Finance Officer and Finance & Staffing Portfolio Holder during the previous financial year (publication expected 13 May 2015)
Sizes, Terms of reference & Appointments to Committees for 2015/16 Non-Key	Council	21 May 2015		Leader of Council Graham Watts, Democratic Services Team Leader	Report (publication expected 13 May 2015)

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<p>Appointments to Outside, Joint and other Member Bodies for 2015/16</p> <p>Non-Key</p>	Council	21 May 2015		<p>Leader of Council</p> <p>Graham Watts, Democratic Services Team Leader</p>	Report (publication expected 13 May 2015)
<p>Joint Annual Scrutiny & Overview Committee and Partnerships Review Committee Report</p> <p>Non-Key</p>	Council	21 May 2015		<p>Cllr Roger Hickford, Chairman of Scrutiny & Overview Committee and Cllr Ben Shelton, Chairman of Partnerships Review Committee</p> <p>Graham Watts, Democratic Services Team Leader</p>	Report (publication expected 13 May 2015)
<p>Major Opposition Group Leader's Annual Report</p> <p>Non-Key</p>	Council	21 May 2015		Cllr Bridget Smith	Report (publication expected 13 May 2015)
<p>WILLINGHAM: Wilford Furlong Project</p> <p>Non-Key</p>	Housing Portfolio Holder's Meeting	17 June 2015		<p>Housing Portfolio Holder</p> <p>Schuyler Newstead, Housing Development</p>	Report (publication expected 9 June 2015)

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				& Enabling Manager Gill Anderton, Head of Housing (New Build)	
Tenancy Fraud Policy Key	Housing Portfolio Holder's Meeting	17 June 2015		Housing Portfolio Holder Julie Fletcher, Acting Head of Housing Strategy & Development	Report (publication expected 9 June 2015)
Anti-social Behaviour Statement of Policy & Procedures relating to council tenants and leaseholders Key	Housing Portfolio Holder's Meeting	17 June 2015		Housing Portfolio Holder Julie Fletcher, Acting Head of Housing Strategy & Development	Report (publication expected 9 June 2015)